# Education

## Central Michigan University, Mt. Pleasant, MI 8/2013 – 12/2016

Bachelor of Applied Arts

Major: Broadcast and Cinematic Arts Minor: Media, Design and Production

## Mid-Michigan Community College, Harrison, MI 8/2011 – 7/2013

General Education, August 2013

Concentration: Business Management

## Mt. Pleasant Area Technical Center, Mt. Pleasant, MI 2010

Integrated Technology, Business Management, Medical Terminology and Yearbook Production

# Skills

* **Proficient in Adobe Creative Suite**
* **Excellent under pressure**
* **Exceptionally computer literate**
* **Social media**
* **Active listener**
* **Resourceful**
* **Extremely proficient in Microsoft Office**
* **Keen eye to details**
* **Showing initiative**
* **Problem solving**
* **Coordinating and hiring volunteers**
* **Providing excellent customer service**

# Experience

## Meijer, Mt. Pleasant, MI - General Merchandise Team Member 11/2011 - Present

I am responsible for providing excellent customer service; stocking/conditioning merchandise; running the cash register. In addition, I am tasked with training new hires for the Housewares, Sports and Pet departments.

## Midwest Tool and Cutlery Company, Sturgis, MI - Video Producer 5/2012 – 12/2013

I produced, edited and uploaded “How-To-Use” hand tool videos for different Midwest Snips products.

**Blades Wedding – Videographer/Editor June 16, 2017**

I edited together both a feature and short length video, capturing key moments of the wedding and reception, while also collaborating with the bride and groom to ensure fantastic customer service.

# Affiliations

* Volunteer coordinator for the Central Michigan International Film Festival
* Promotions head for the Central Michigan International Film Festival
* Secretary E-board member for Central Michigan University’s Film Society
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* Lighting and audio technician for several Broadway Theater productions